



**UNIVERSIDAD
DE GRANADA**



**FACULTAD DE
CIENCIAS ECONÓMICAS
Y EMPRESARIALES**

Adaptation Measures for University Teaching

Course 2020/2021

ADAPTATION OF UNIVERSITY TEACHING

The academic year 2020-2021 will start with a **physical presence in the classroom of 50%** (approximately) of the enrolled students in each subject and group.

To that aim, the students enrolled in a group of a subject will be divided into two subgroups, depending on the letters by which their first surname begins:

- **Subgroup 1:** from A to L (both included)
- **Subgroup 2:** from M to Z (both included)

In addition, in order to organize **classroom attendance** for each of the subgroups, a **weekly rotation system** will be established among them, so that all students achieve a similar level of presence in the classroom throughout the semester.

Also, **cameras are being installed in the classrooms** to allow live transmission of the classes given at the classroom, **through videoconferencing**.

In this way, **face-to-face teaching is ensured** for all our student body, both for those who physically attend the classroom, and for the rest, who may be remotely present, following the class electronically.

The next table shows the **rotation shifts for the physical presence in the classroom**, of each of the subgroups into which each subject group is divided, in the first semester of the course:

		SUBGROUP 1 (A-L)	SUBGROUP 2 (M-Z)
WEEK 1	SEPT 21-25	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 2	SEPT 28 - OCT 2	ONLINE PRESENCE	IN-CLASS PRESENCE
WEEK 3	OCT 5-9	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 4	OCT 13-16	ONLINE PRESENCE	IN-CLASS PRESENCE
WEEK 5	OCT 19-23	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 6	OCT 26-30	ONLINE PRESENCE	IN-CLASS PRESENCE
WEEK 7	NOV 3-6	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 8	NOV 9-13	ONLINE PRESENCE	IN-CLASS PRESENCE
WEEK 9	NOV 16-20	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 10	NOV 23-27	ONLINE PRESENCE	IN-CLASS PRESENCE
WEEK 11	NOV 30 - DEC 4	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 12	DEC 9-11	ONLINE PRESENCE	IN-CLASS PRESENCE
WEEK 13	DEC 14-18	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 14	DEC 21-22	ONLINE PRESENCE	IN-CLASS PRESENCE
WEEK 15	JANUARY 8	IN-CLASS PRESENCE	ONLINE PRESENCE
WEEK 16	JAN 11-14	ONLINE PRESENCE	IN-CLASS PRESENCE

Tutorials will be attended at the established timetable, by appointment. The aim is to ensure that they are carried out **electronically**. When conducted in person, the interpersonal distance of 1.5 meters must be respected and the use of a face mask will be mandatory. Only one teacher and one student can use the office.

HYGIENIC - SANITARY MEASURES

Main general measures of personal prevention against Covid-19:

- Mandatory use of a face mask** without exhalation valve throughout the Faculty.
- Adequate hand hygiene** using soap and water or hydroalcoholic gel.
- Interpersonal distance of at least 1.5 meters**, whenever possible.

In the Classrooms:

- **Classroom occupancy will not exceed 50% of its capacity**, and in these cases people can be **closer than 1.5 meters**, always wearing a face mask.
- **Signage of seats in the classroom:**
 - **Seats with green dots** → They allow an interpersonal separation of 1.5 meters. **These seats must be used first.**
 - **Seats with orange dots** → They allow the greatest interpersonal distance, without exceeding 50% of the capacity. **They will only be used if there are no free seats with green dots.**
 - **Unmarked seats** → They cannot be used in any case.
- The student body will use the same seat** as long as they remain in the classroom during the teaching day.
- Classrooms will be equipped with **hydroalcoholic gel dispensers**.
- Proper classroom **ventilation**.

Considerations when staying at the Faculty:

- Entry and exit circuits to the different buildings of the Faculty will be established to make people circulation easier, trying to avoid crowds.
- Circulation inside the Faculty will always be done **next to the right wall**, leaving the left side for the opposite direction of circulation.
- The **formation of groups** of people in corridors, common areas or passageways **will be avoided**. These zones will be used exclusively for the movement of people.
- Elevators** may only take **one person** at a time.
- Sharing** pens, mobile phones, headphones and other utensils must be **avoided**.
- Water **fountains** will be **shut down**.
- The limited capacity of the **different rooms** of the Faculty must be **respected**: classrooms, study room, bathrooms, etc ...

Check all the information at:

<https://fccee.ugr.es/>

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