



FAQs Incoming Students (EN)

First steps

- **How to create an UGR email address?**
How to create an UGR email address to use the University WiFi
- **How to use UGR's library services?**
Library of the Faculty of Economic and Business Sciences
- **Where can I find sport activities at UGR?**
Sports Activities Center (CAD)
- **Where can I find language courses at UGR?**
Center for Modern Languages (CLM)
- **How to connect to Wi-Fi?**
Center for Information Services and Communication Networks (CSIRC)
- **Where can I get information about language courses, sports, public transport, how to print and where to have lunch?**

Within the same page of the Faculty, in the mobility menu, select "**Incoming Students**".

Courses

- **Where can I get information about timetables and exams?**
To see the schedules of the subjects and exams, they must enter **Guía por titulaciones**, within Docencia, find each one of the degrees and double degrees that are taught, in addition to the corresponding information about them. Including the subject and exam schedules
- **Where can I check course codes?**
Within the same page of the Faculty, in the mobility menu, select "**Incoming Students**"

", finally slide the mouse until you find "Course Codes"

- **Where can I check my group of each course?**

Click on the following document to find out what your reserved group is in each subject:

Groups

- **How can I know who is my tutor at this Faculty?**

Click on the following document to find out who is your tutor in this Faculty:

Tutors

- **Can I change my groups or courses?**

Yes, it is possible, provided there are free places. You can change them on the day of your registration appointment. **In case you change the subject, you must first make sure that your university allows you to take these new courses**

- **Where do lecturers upload day-to-day information about courses?**

All the information related to the day-to-day life of the subjects can be found in the Teaching Support Resources Platform (PRADO). You will need an **email address from the UGR** and the password of that email to access PRADO:

- UGR mail
- PRADO

Through "Acceso Identificado" you can find information related to your academic record, change your email password and information about sports activities, among many other things:

- Acceso Identificado

Student card (TUI)

- **Where can I get my student card?**

The student card is requested at the **Office of the SANTANDER BANK** of the Faculty of Economic and Business Sciences, once the registration has been completed.

Required Documentation:

- **Passport or ID.**
- **Registration receipt.**

- **Where can I get more information about the student card?**

More information:

- <https://csirc.ugr.es/informatica/tui/>
- https://udigital.ugr.es/emision_tui/

More questions

- **What mandatory bureaucratic procedures must I do in Spain?**

Vice-rectorate of Internationalization.