

WELCOME TO EMPRESARIALES

ALL STEPS FOR INCOMING STUDENTS

Getting Ready For UGR

1 LEARNING AGREEMENT

If you haven't uploaded your LEARNING AGREEMENT yet, please make sure to do it as soon as possible. It's an important step in your Erasmus process.

You will be able to modify this later

PRESS THE QR CODES



2

INSURANCE

You are obliged to have health and travel insurance for the duration of your study period:

<https://induction.ugr.es/salud/>



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During Mobility

IMPORTANT DATES

10 / 09 / 2025

WELCOME DAY

**UGR Central Office at:
FAC.CIENCIAS**



11 / 09 / 2025

**WELCOME DAY
FAC.CC.ECONOMICAS Y
EMPRESARIALES**

Classroom Magna a las 12:00



**CLASES BEGIN
15/09/2025**



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During Mobility

1

CERTIFICATE OF ARRIVAL

We will send the certificate directly to your e-mail if you attend our informative meeting on September



2

INSTITUTIONAL EMAIL ACCOUNT

Acces your Virtual Office(Using your ID and PIN number we have sent you) and create your email address (correo.ugr.es). Scroll further down and click on the second 'solicita' in order to create your go.ugr account. Wait 24 hours for your account to be activated.

3

CHANGING THE MODULES

If necessary, you can change your

modules when you arrive, NOT

BEFORE YOU COME!!

We will give you all the information you will need on the Welcome day.



4

TUI (STUDENT CARD)

In order to acces university services, you must use your TUI card. In your Virtual Office choose the option EMISIÓN INSTANTÁNEA DE LA TUI-CITA PREVIA , and show up in the TUI emission office at the time you chose

5

Credibús

You can activate your TUI card to use the Credibús and get reduced bus fares.

More info:

ugr.es/credibus



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After Mobility

1 TRANSCRIPT OF RECORDS (TOR)

We will send it to you and your University at the end of the examination period.

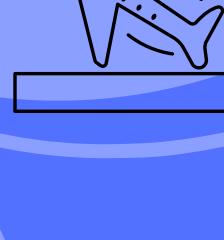
Please, check your correo.ugr.es in order to access the document.



2 CERTIFICATE OF DEPARTURE

WE WILL SIGN IT IN PERSON on your last day at UGR.

Just like you had your Certificate of Arrival signed, you should get your Certificate of Departure signed as well. This will be sent to your UGR e-mail so you can download it



3 CHECK OUR INSTAGRAM TO STAY UPDATED

And get tutoriales for every procedure



4

Bring something unique from your country, like postcards or sweets, and let's share our cultures together!

